

## *Event for Single Moms*

### **Schedule:**

- 9 am      Check In  
            Continental Breakfast
- 9:30      Opening Session including Giveaways  
            Worship  
            Special Guest Speaker:
- 11 am      Breakout Sessions:  
            1. Be Life Confident - self-esteem and setting healthy boundaries  
            2. The Power of One – Survive and Thrive as a Single Parent  
            Or... choose a Pampering Experience
- 12 pm      Lunch and Connect Time  
            Diva Boutique (to provide clothing, shoes and jewelry)
- 1 pm      Breakout Sessions:  
            1. Buy Light, eat right - tips and tricks for eating healthy on a budget  
            2. Advice you can bank on – practical tips on financial challenges  
            3. The Power of One – Survive and Thrive as a Single Parent
- 2 pm      Breakout Sessions:  
            1. Buy Light, eat right - tips and tricks for eating healthy on a budget  
            2. Advice you can bank on – practical tips on financial challenges  
            Or...choose a Pampering Experience
- 3 pm      Closing Session with Guest Speaker

## How to Prepare for Event:

1. Plan menu for breakfast and lunch and get volunteers to cook and set up. In our situation, obtain donations for chair covers and tablecloths so that the women can have a special setting. Buy plates, etc. to coordinate. Have pretty centerpieces.
2. Giveaways – write donation letter (see sample at end) and go to various stores, etc. to obtain items to bless the women. Or...have women in your church volunteer gift baskets.
3. Coordinate with worship team to do a short time of worship to set the tone.
4. Guest speaker should be someone who is single and knows how to minister to the women out of her brokenness.
5. Breakouts – any titles that will be beneficial for single women – examples: couponing, how to make your own detergent, etc off Pinterest, anything about saving money, Parenting issues, taking care of yourself physically and spiritually, etc. Be creative.
6. Pampering sessions:
  - a. Nails – supplies: gloves, hand lotion, nail polish, top coat, nail polish remover, cotton pads, cuticle pushers, nail clippers. Have volunteers to pamper the women by putting lotion on their hands and rubbing it in (I suggest the volunteers wear those thin rubber gloves while doing this). Then proceed with polishing nails and putting on a top coat.
  - b. Hair – have someone who is a hair stylist available to style hair. One of our single moms was thrilled just to have her hair brushed out and styled. Supplies: brushes, combs, hair spray, etc.
  - c. Facial – we had a Mary Kay consultant come in and do what she would do at a party. She volunteered her services and products. She was told ahead of time that this was not an opportunity to get new customers but to bless the moms.
7. Babysitting: This is huge for the ladies!
8. If possible, have men lined up ahead of time, as well as the supplies, to do oil changes.
9. Last, but not least, we had what we called the Diva Boutique. This was a room where we had slightly used and some new clothes that were donated. The women from the church made scarves. There were shoes, jewelry, etc. The women were allowed to go in and pick ten items to have for their wardrobe. The women who ran the boutique made it special for them by giving them a big bag to put their items in and they put tissue paper in the top just like when you go to an expensive store in the mall.
10. Candy bar – we had all kinds of candy and they were allowed to take a plastic bag (small party bags) and fill them to take home.
11. Photo Opportunity. We ordered a backdrop from Oriental Trading and items for them to put on – glasses, signs to hold up etc and took pictures for them.

Below is a copy of the donation letter that a church can use to solicit items for the event.



Name of person/church sponsoring event  
Address  
Phone number

To Whom It May Concern:

We would like to invite you to become part of our team and help change our world as one of our financial partners and/or prayer partners. We are hosting an event \_\_\_\_\_, (date/year) at (name of church) in (city) that will enable and empower the single moms in our community to live vibrant, victorious lives! There will be workshops on various topics such as budgeting, shopping on a dime, etc. We will also have free babysitting, free oil changes, a pampering session and a diva boutique where they can pick out an outfit and jewelry to take home. Our speaker, \_\_\_\_\_, is \_\_\_\_\_ and she was a single mom who learned to thrive in the midst of hardship. These moms need a helping hand. We will also be training leaders that can go back to various communities and put on the same kind of outreach.

How can you help? We are looking for donations of clothing (various sizes), jewelry, shoes, items used to do manicures, makeup, gift cards, gift baskets, and financial donations.

If you would like to be part of our team and help change the world for these ladies, please contact (name of person in charge) from (church name) for more information. Please make checks payable to \_\_\_\_\_ and write "single moms" in the memo. Send your financial donations to:

Church name  
Address  
City, State, Zip Code  
Phone number

Any tangible items may be mailed to \_\_\_\_\_ The person in charge, \_\_\_\_\_ may be reached at *phone number#*\_\_\_\_\_.

Thank you for changing the lives of our single moms!

Name  
Church Name: